

### Authorization to exercise the Self-employment work

The authorization to carry out self-employment work is obtained from the request of the interested party to the entities that issue authorizations, located in their municipality of residence or where the property is located when outside of it, in the case of the activity "Lessor housing, rooms and spaces.

Entities that issue authorizations to exercise self-employment.

- Municipal Labor Directorates;
- Provincial Directorates of Culture and the special municipality of Isla de la Juventud;
- Entities in charge of granting Transport Operation licenses, designated by the Ministry of Transport;
- National Insurance and International Insurance Companies, S.A., both of the Ministry of Finance and Prices;
- Office of the Historian of the city of Havana;
- Palco Business Group;
- Provincial Government of Havana; and
- Cuban Institute of Cinematographic Art and Industry (ICAIC)

The person interested in exercising self-employment must present the following documents to the designated official of the entities that issue authorizations, in order to decide whether the application proceeds or not:

1. a) Request letter;
2. b) identity card;
3. c) two 1x1 photos;
4. d) application for authorization to employ contracted workers and draft employment contract or equivalent document, specifying the agreed clauses and conditions, if applicable;
5. e) authorization from the Historian or the Curator, as appropriate, in the cases in which the activity is intended to be carried out within the limits of the Prioritized Area for Conservation; and
6. f) Other documents required by the entities that issue authorizations, in correspondence with the activity to be developed, as provided in the scope and specific regulations.

### What should the application letter say?

1. a) Description of the activity that he intends to carry out and the place where he is going to carry it out;
2. b) sworn declaration of the origin of the source of financing and the investments made to be executed in the activities:

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“Landlord of housing, rooms and spaces”; “Automotive equipment grease scrubber”; “Blacksmith”, “Bodybuilding gym instructor”; “Recreation Equipment Operator”; “Baker-confectioner”; “Footwear producer-seller”; “Bodywork service”; “Real estate construction, repair and maintenance service”; “Gastronomic Service in Cafeteria”; Gastronomic Service in Restaurant; “Bar and recreation service”; “Transport of cargo and passengers with automotive, rail and maritime means”;

3. c) origin of the equipment and means, when applicable;
4. d) compliance with the rules of Physical Planning, hygiene, food safety, rational use of water, environment and fire protection, when appropriate;
5. e) interest in using posters, artistic services or both;
6. f) hours of operation of the facilities where self-employment is carried out, in correspondence with what is established by the Council of the Municipal Administration of People's Power; and
7. g) origin of the interested party for the purposes of affiliation to social security.